

CUHAS-BUGANDO JOINING INSTRUCTIONS 2011/2012

1. We are pleased to inform you that you have been selected for admission to the Catholic University of Health and Allied Sciences-Bugando (CUHAS-Bugando), formally Weill Bugando University College of Health Sciences, into the **DDR Programme** for the **2011/2012 Academic Year**.
- 1.1 You should report to the University, which is located within the Bugando Medical Centre building complex, at Bugando in Mwanza, between 9 am – 4 pm on **1st October (Saturday), or 2nd (Sunday), 2011** for **Orientation Activities** which begin on **3rd October 2011 (Monday)**.
- 1.2 You will need to bring with you your ORIGINAL form four (4) and form six (6) Certificates (if applicable), or NECTA – CERTIFIED Copies thereof, with your means of identification, as well as Medical Certificate of fitness and two passport sized photos; if you have not submitted them already.

2.0 Payment of Fees and Registration

- 2.1 Fees and other financial obligations are the sole responsibility of the student and/or the sponsor or guardian. Fees are payable in full at the beginning of each academic year or in two equal installments; at the beginning of each semester. Fees payable are detailed below:

- (i) All candidates are required to pay the following administrative fees in full at the beginning of the academic year:

Sno	ADMINISTRATIVE FEES	AMOUNT
1	Registration Fee	10,000
2	ID card	5,000
3	Caution Money	50,000
4	Student union	20,000
5	Examination Fees	50,000
6	Medical Capitation	200,000
7	Sustainability Fees	30,000
8	TOTAL	365,000

- (ii) All students with MoHSW sponsorship are required to pay in addition **635,000/=** as their contribution to the tuition fees, in full at the beginning of the academic year or in two equal instalments at the beginning of each semester.
- (iii) Self sponsored students are required to pay the entire fee as per fee structure; payable in full at the beginning of the academic year or in two equal instalments; at the beginning of each semester.

(iv) Other Costs

All sponsors, parents, guardians should be aware that other costs payable to the student in the course of training include meals, stationery, books, field work as detailed in the fee structure.

3.0 All money payable to the University should be paid directly into the University account presently with CRDB.

BRANCH: Mwanza
ACCOUNT NAME: Bugando University College
ACCOUNT NUMBER: 01J1054045500

3.1 A bank receipt should be obtained for submission to the University.

3.2 CUHAS-Bugando will not handle student's personal money. Any extra money included in the fees will be assumed to be prepayments for the subsequent year. Please note that no student will be allowed to carry forward part of the fee into the following academic year.

4.0 Every selected candidate is requested to report to the University with adequate funds to meet costs not covered by government grant or the Higher Education Student Loan Board, personal expenses and other urgent needs that might arise



WELCOME TO THE UNIVERSITY

***Enquiries on
ADMISSIONS, JOINING INSTRUCTIONS, or STUDENTS LOANS,
should be addressed to the Deputy Vice Chancellor Academic by
Telephone 028 – 2500881 or fax 028 - 2502678***